

COLLEGE OF LETTERS AND SCIENCES GRADUATION CHECKLIST

REMINDER: STUDENTS **MUST** APPLY FOR GRADUATION THROUGH THE REGISTRAR'S WEBPAGE **THE SEMESTER BEFORE THEY PLAN TO GRADUATE**

<http://www.uww.edu/registrar/graduation/application.html>

Students and advisors: Use this checklist with the Advising Report to verify that the requirements for graduation have been satisfied (no longer bolded on the AR). If a line/area is still bolded, you should seek assistance in the appropriate office as indicated below. Remember that WINS does not monitor the two discipline rule for the science courses used in University Requirements and the BS degree.

STUDENT NAME: _____ STUDENT ID # _____

- ___ 1. CUMULATIVE CREDIT AMOUNT (120 credits) OK (*use the Academic Advising Report --NOT the unofficial transcript*) (go to **Laurentide 4108** for assistance)
- ___ 2. UWW CUMULATIVE GPA OK (*go to Laurentide 4108 for assistance*)
- ___ 3. COMMUNICATION AND CALCULATION SKILLS OK (*go to Laurentide 4108 for assistance*)
- ___ 4. UNIVERSITY REQUIREMENTS (minimum 32 units) OK (*go to Laurentide 4108 for assistance*)
IMPORTANT: A maximum of 11 credits of natural science, mathematics, and computer science are allowed to count in the Quantitative and Technical Reasoning requirement (section IV.A. on the AR). WINS does not monitor this requirement so it must be tracked manually.
- ___ 5. DIVERSITY OK (*go to Laurentide 4108 for assistance*)
- ___ 6. DEGREE REQUIREMENTS OK (*if personalization is needed, go to Laurentide 4108*)
- ___ 7. MAJOR OK (*if personalization is needed, see Department Chair*)
___ CREDITS
___ GPA
___ UNIQUE AND/OR WRITING REQUIREMENT (if applicable)
___ EXIT INTERVIEW (if applicable)
- ___ 8. MINOR CREDITS AND GPA OK (*if personalization is needed, see minor Department Chair*)
- ___ 9. RESIDENCY REQUIREMENTS (*go to Laurentide 4108 for assistance*)
a. Minimum 30 units completed at UW-Whitewater, with 15 units taken at UW-W immediately prior to graduation.
b. At least 25% of the credits used in the major(s) and minor(s) must be completed at UW-Whitewater.

Students can apply for a refund of their \$100.00 deposit at the financial services office website:
http://www.uww.edu/adminaffairs/sfs/forms/WEB_Request_Refund_100.pdf

Notes: